



Clacton Camera Club

Data Protection Policy 2018

Clacton Camera Club (CCC) is established with the objects set out in its Rules and is a data controller within the UK.

The personal information referred to in this Policy may include name, contact details and records of entries to events and other such information that may be necessary for the effective management of the legitimate interests of CCC.

CCC collects personal information about current and prior members and holds the personal information for up to three years following the latest membership subscription payment.

CCC collects personal information about prospective members and holds the personal information for up to one year, while they decide to join.

CCC collects and holds personal information about those offering their services to CCC (i.e. Competition Judges, Lecturers, Suppliers.) This information is used to facilitate administration in order to satisfy a requested service or a contractual requirement and may be retained to confirm the outcome.

Personal information is used only for the administration of CCC and access is restricted to Committee members and to others approved by the Committee for specific purposes.

Any person wishing to verify the information held by CCC may apply to the Treasurer.

CCC may retain historical archives of, for example but not limited to, records of work shown at internal and external competitions; permissions to use images for external competitions, on the web site, social media and exhibitions; records of meetings, competitions, awards and other event results.

June 2018